MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

BOOK XIV OF THE REGISTER'S BOOKS

The Forms

Every form of the Register, ready to be filled in by hand: for when the Register cannot be reached, and for rebuilding it. Each with its fields, who approves it, the standards it follows, its service standard, and how long it is kept.

One of four books: I, The Constitution of Offices · II, The Officers' Guide · III, The Forms · IV, Rebuilding the Register.

First edition · October 2026

The Forms

Book XIV of the Register’s books

Edition	First edition, October 2026
Mohawk Publication Number (MPN)	_____ — entered when the Register issues it
Published by	The Mohawk Nation of Grand River Secretariat · Grand River Territory, Ohsweken
To cite it	The Forms, Mohawk Nation of Grand River Secretariat, 2026, and its MPN

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Version and date	1.0 — 26 October 2026
Status	For publication
Classification	Public
Approved by	The Secretary-General, on publication; the approval entered in the Gazette
Changes	First edition. Each later change is listed here, with its version, date and Gazette entry
A genuine copy	Its SHA-256 fingerprint is listed in the Catalogue of the Register’s books, and on the Nation’s Ledger. A copy whose fingerprint differs is not the published edition
Written	In plain language, to ISO 24495-1. Generated from the Register’s own definitions, so it says what the Register does

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USING PAPER FORMS

When the Register cannot be reached

Fill in the form by hand, in ink, in capitals where the form asks. Leave the Record Code boxes empty: the Register gives the code when the form is entered. Have it approved, on paper, by the rank the form names — never by yourself.

When the Register is running again, enter each paper form, giving the date it was filed on paper. Write the Record Code the Register gives in the boxes at the top of the paper, and keep the paper with the record for as long as the record is kept.

> **RULE** A paper form is a record of the Nation. Keep it as carefully as the Register keeps its own.

Forms filled in

Three forms as the Register prints them once filed: each marked SPECIMEN. A form filled in on paper follows the same order.



MOHAWK NATION OF GRAND RIVER
SECRETARIAT

THE REGISTRY
CHANGE OF NAME

Change of name

Record Code RGF001-261026-000002 WAITING FOR APPROVAL

By Rae CLERK, Registry Clerk

THE PARTICULARS

The resident (Record Code)	RID001-261025-000001
Former name	Mary SMOKE
New name	Mary HILL
The reason	Marriage
From	1 November 2026

STANDARDS

ISO 8601 — dates and times, with their time zone.

KEPT

Permanently (vital events, names and adoptions); other Registry forms 10 years.

SPECIMEN

A registration of a birth



MOHAWK NATION OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
ARREST REPORT

Arrest report

Record Code RPT001-261026-000006 WAITING FOR APPROVAL

By Tom CONSTABLE, Constable

THE PARTICULARS

The person arrested	John DOE
When	26 October 2026, 01:00 (2026-10-26T01:00:00+00:00)
Where	Pump house No. 2
Exact location	43.071234, -80.118765 (WGS 84)
The offence (ICCS)	ICCS 05 — Acts against property only
The grounds	Found removing copper pipe
Rights read to them, and when	Read at 01:04
Told of their right to a lawyer, and given the chance to call one	yes
An interpreter was needed and provided	not needed
Someone they chose was told where they are	yes
Where they were taken	The Service office
Case file, if any	CAS001-261026-000001

STANDARDS

ICCS — the UN's International Classification of Crime for Statistical Purposes; ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them.

KEPT

Use of force and custody: 25 years; other forms: 10 years after the case closes.

Mohawk Nation of Grand River Secretariat · Grand River Territory, Ohsweken — Recorded on the Nation's Ledger

SPECIMEN

An arrest report



MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

LANDS AND TERRITORY
SITE INSPECTION REPORT

Site inspection report

Record Code LDF001-261026-000001 WAITING FOR APPROVAL

By Lee INSPECTOR, Land Inspector

THE PARTICULARS

The place	River lot 14, east bank
Exact location	43.0712, -80.1188 (WGS 84)
Inspected	25 October 2026, 10:00 (2026-10-25T10:00:00+00:00)
What was found	Fence moved 3 m onto the lot since the last survey.

SPECIMEN

STANDARDS

ISO 19152 — the Land Administration Domain Model; WGS 84 — locations, as GPS gives them; ISO 8601 — dates and times, with their time zone.

KEPT

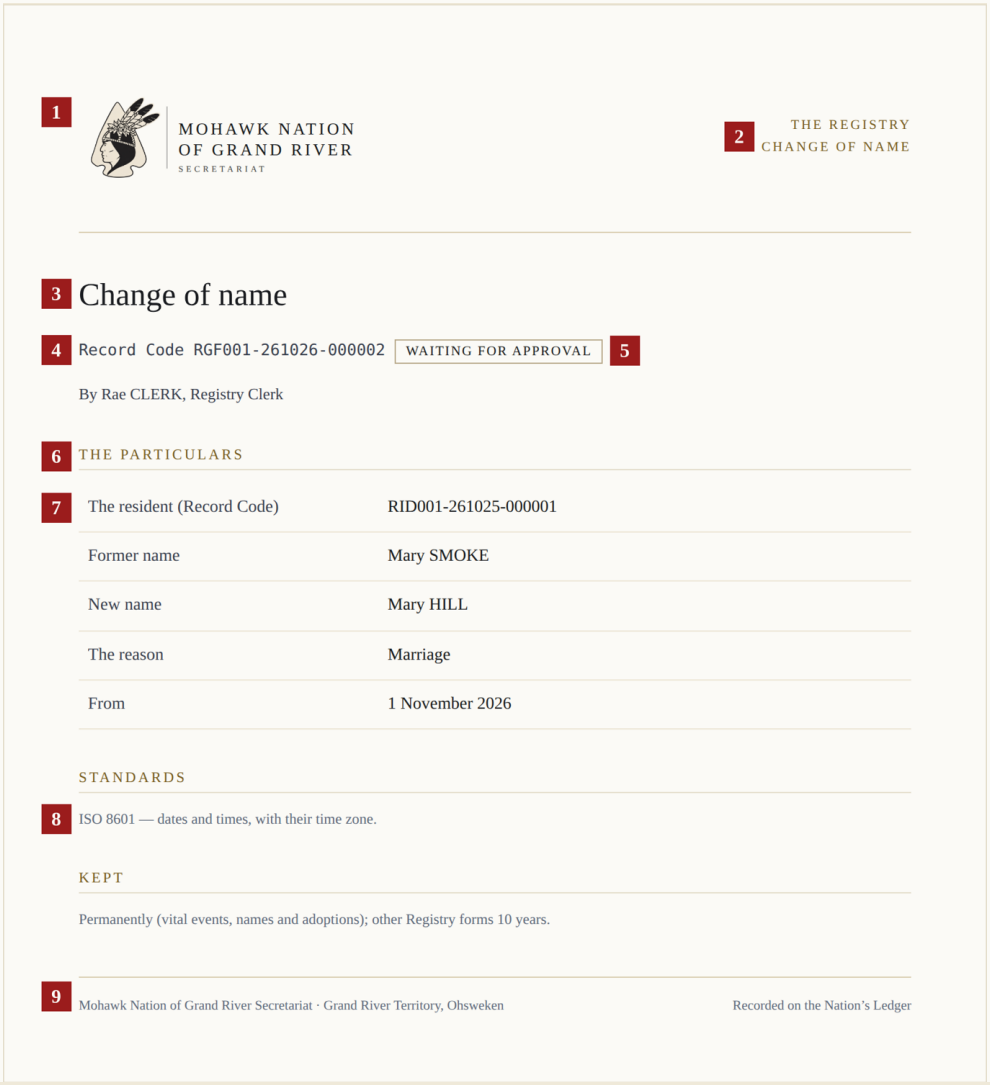
Permanently.

Mohawk Nation of Grand River Secretariat · Grand River Territory, Ohsweken Recorded on the Nation's Ledger

A site inspection report

Its parts

The drawing below takes a document apart. Each numbered feature is explained in the key beneath it, in the same order.



	What it is
1	The lock-up: at least 20 mm tall, in its own colours, with its clear space
2	The department and the form — beside the lock-up, never in it
3	The form's title
4	Its Record Code
5	Its standing
6	Sections headed in small capitals over a hairline
7	The particulars, one to a row
8	The standards it follows
9	The Secretariat's line

SECTION 1

The Public Safety Service

The forms of the Public Safety Service: 22 of them.

Approved at the rank each names.

Its colour: **Clay red**

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Occurrence report

Occurrence report

Record Code	Date	Number (written in when entered)

When

Year	Month	Day	Hour	Minute	Time zone

Where (the place)

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

Classification (ICCS) (if any)

- ☐ 01 Acts leading to death or intending to cause death
- ☐ 02 Acts causing harm or intending to cause harm to the person
- ☐ 03 Injurious acts of a sexual nature
- ☐ 04 Acts against property involving violence or threat against a person
- ☐ 05 Acts against property only
- ☐ 06 Acts involving controlled psychoactive substances or other drugs
- ☐ 07 Acts involving fraud, deception or corruption
- ☐ 08 Acts against public order, authority and provisions of the State
- ☐ 09 Acts against public safety and state security
- ☐ 10 Acts against the natural environment
- ☐ 11 Other criminal acts not elsewhere classified

What happened

Case file, if any (if any)

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — Sergeant or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ICCS — the UN's International Classification of Crime for Statistical Purposes; ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them.
Service standard: approved within 48 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Arrest report

Record Code	Date	Number (written in when entered)

The person arrested

First name	Middle name(s)	LAST NAME — in capitals

When

Year	Month	Day	Hour	Minute	Time zone

Where

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

The offence (ICCS)

☐ 01 Acts leading to death or intending to cause death

☐ 02 Acts causing harm or intending to cause harm to the person

☐ 03 Injurious acts of a sexual nature

☐ 04 Acts against property involving violence or threat against a person

☐ 05 Acts against property only

☐ 06 Acts involving controlled psychoactive substances or other drugs

☐ 07 Acts involving fraud, deception or corruption

☐ 08 Acts against public order, authority and provisions of the State

☐ 09 Acts against public safety and state security

☐ 10 Acts against the natural environment

☐ 11 Other criminal acts not elsewhere classified

The grounds

Rights read to them, and when

☐ **Told of their right to a lawyer, and given the chance to call one**

An interpreter was needed and provided

☐ not needed

☐ needed and provided

☐ needed — not yet provided

Someone they chose was told where they are

☐ yes

☐ they did not want anyone told

☐ not yet

Where they were taken

Case file, if any (if any)

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — Sergeant or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ICCS — the UN's International Classification of Crime for Statistical Purposes; ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them.
Service standard: approved within 24 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Use of force report

Record Code	Date	Number (written in when entered)

When

Year	Month	Day	Hour	Minute	Time zone

Where

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

The person force was used on

First name	Middle name(s)	LAST NAME — in capitals

What was tried first, without force (de-escalation)

A clear warning was given, with time to heed it

☐ yes
☐ no
☐ no — there was no time

What force was used

Why it was necessary, and why no less would do (proportionality)

A firearm was drawn or discharged

☐ no
☐ discharged
☐ drawn, not discharged

Injuries, to anyone

Medical aid given, and when

Family or someone close told, where anyone was hurt

☐ no one was hurt ☐ yes

☐ not yet

Witnesses (if any)

Case file, if any (if any)

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — Inspector or above
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Basic Principles on the Use of Force and Firearms by Law Enforcement Officials (1990); ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them.
Service standard: approved within 72 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Vehicle stop

Vehicle stop

Record Code	Date	Number (written in when entered)

When

Year	Month	Day	Hour	Minute	Time zone

Where

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

The vehicle (make, model, colour)

Plate, and where it was issued (if any)

Vehicle identification number (VIN, ISO 3779), if seen (if any)

The driver

First name	Middle name(s)	LAST NAME — in capitals

Reason for the stop

Outcome

Filed by	**Approved by** — Sergeant or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them.
Service standard: approved within 48 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Search record

Record Code	Date	Number (written in when entered)

What was searched: a person, a vehicle, a place

When

Year	Month	Day	Hour	Minute	Time zone

Where

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

By what authority, or with whose consent

Who was present (if any)

What was found (log evidence from the case file) (if any)

Case file, if any (if any)

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — Sergeant or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them.
Service standard: approved within 24 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Trespass notice

Trespass notice

Record Code	Date	Number (written in when entered)

The person given notice

First name	Middle name(s)	LAST NAME — in capitals

When

Year	Month	Day	Hour	Minute	Time zone

Where on the Tract

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

The notice given

To leave by (if any)

Year	Month	Day

Case file, if any (if any)

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — Sergeant or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them.
Service standard: approved within 48 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Missing person report

Missing person report

Record Code	Date	Number (written in when entered)

The missing person

First name	Middle name(s)	LAST NAME — in capitals

Last seen: when

Year	Month	Day	Hour	Minute	Time zone

Last seen: where

Exact location last seen (if any)

Latitude (WGS 84)	Longitude (WGS 84)

Description: age, height, clothing, anything distinctive

Risk: health, age, danger, vulnerability

Who reported it

First name	Middle name(s)	LAST NAME — in capitals

Their contact

☐ **Taken at once — there is no waiting period before a person is reported missing**

When the search began

Year	Month	Day	Hour	Minute	Time zone

A family liaison named, to keep the family told (if any)

Filed by Name, rank · signature · date	**Approved by** — Sergeant or above Name, rank · signature · date

Follows: Calls for Justice of the National Inquiry into Missing and Murdered Indigenous Women and Girls (2019); ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them.
Service standard: approved within 1 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Shift log

Record Code	Date	Number (written in when entered)

The shift began

Year	Month	Day	Hour	Minute	Time zone

The shift ended

Year	Month	Day	Hour	Minute	Time zone

Officers on duty

Events of the shift

Filed by	**Approved by** — Staff Sergeant or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone.
Service standard: approved within 24 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Witness statement

Witness statement

Record Code	Date	Number (written in when entered)

The witness

First name	Middle name(s)	LAST NAME — in capitals

Their contact (if any)

Taken when

Year	Month	Day	Hour	Minute	Time zone

Taken where

In what language; an interpreter, if any (if any)

Their account, in their words

☐ **The witness read it, or had it read to them, and confirmed it is true**

Case file

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — Senior Investigator or above
Name, rank · signature · date	Name, rank · signature · date

Follows: The Méndez Principles on Effective Interviewing for Investigations and Information Gathering (2021); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 72 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Interview record

Interview record

Record Code	Date	Number (written in when entered)

The person interviewed

First name	Middle name(s)	LAST NAME — in capitals

Began

Year	Month	Day	Hour	Minute	Time zone

Ended

Year	Month	Day	Hour	Minute	Time zone

Where

They were interviewed as

☐ a suspect
☐ a witness
☐ a victim
☐ someone with information

Their rights explained, in words they understood, and when

Their lawyer

☐ present
☐ consulted beforehand
☐ declined, after being told of the right
☐ not applicable

An interpreter

☐ not needed
☐ needed and present

Vulnerability (age, health, language, distress), and the safeguards taken (if any)

Breaks, food, water and rest given

Others present (if any)

Summary of the interview, asked openly, without pressure

How it was recorded (audio, video, notes)

Case file

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — Supervisory Investigator or above
Name, rank · signature · date	Name, rank · signature · date

Follows: The Méndez Principles on Effective Interviewing for Investigations and Information Gathering (2021); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 72 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Investigation notes

Record Code	Date	Number (written in when entered)

Case file

Family	Date (YYMMDD)	Number

When

Year	Month	Day	Hour	Minute	Time zone

Notes

Filed by Name, rank · signature · date	**Approved by** — none needed: recorded at once Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone.
Kept: Use of force and custody: 25 years; other forms: 10 years after the case closes.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Cyber incident intake

Cyber incident intake

Record Code	Date	Number (written in when entered)

The system or account affected

When it happened, or was noticed

Year	Month	Day	Hour	Minute	Time zone

Classification (ICCS) (if any)

- ☐ 01 Acts leading to death or intending to cause death
- ☐ 02 Acts causing harm or intending to cause harm to the person
- ☐ 03 Injurious acts of a sexual nature
- ☐ 04 Acts against property involving violence or threat against a person
- ☐ 05 Acts against property only
- ☐ 06 Acts involving controlled psychoactive substances or other drugs
- ☐ 07 Acts involving fraud, deception or corruption
- ☐ 08 Acts against public order, authority and provisions of the State
- ☐ 09 Acts against public safety and state security
- ☐ 10 Acts against the natural environment
- ☐ 11 Other criminal acts not elsewhere classified

What happened

Evidence kept (logs, screenshots, messages) — log each in the case file with its SHA-256 fingerprint (if any)

Case file, if any (if any)

Family	Date (YYMMDD)	Number

Filed by Name, rank · signature · date	**Approved by** — Supervisory Investigator or above Name, rank · signature · date

Follows: ICCS — the UN’s International Classification of Crime for Statistical Purposes; ISO/IEC 27037 — identification, collection, acquisition and preservation of digital evidence; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 24 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION OF GRAND RIVER
SECRETARIAT

Financial crime referral

Record Code	Date	Number (written in when entered)

The matter

Classification (ICCS) (if any)

☐ 01 Acts leading to death or intending to cause death
☐ 02 Acts causing harm or intending to cause harm to the person
☐ 03 Injurious acts of a sexual nature
☐ 04 Acts against property involving violence or threat against a person
☐ 05 Acts against property only
☐ 06 Acts involving controlled psychoactive substances or other drugs
☐ 07 Acts involving fraud, deception or corruption
☐ 08 Acts against public order, authority and provisions of the State
☐ 09 Acts against public safety and state security
☐ 10 Acts against the natural environment
☐ 11 Other criminal acts not elsewhere classified

Amounts concerned (if any)

Accounts concerned (their Record Codes) (if any)

Referred by (the Chief Compliance Officer, a resident, an officer)

Referred when

Year	Month	Day	Hour	Minute	Time zone

Case file, if any (if any)

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — Supervisory Investigator or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ICCS — the UN's International Classification of Crime for Statistical Purposes; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 120 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Environmental incident

Record Code	Date	Number (written in when entered)

Where on the Tract

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

When

Year	Month	Day	Hour	Minute	Time zone

Classification (ICCS) (if any)

- ☐ 01 Acts leading to death or intending to cause death
- ☐ 02 Acts causing harm or intending to cause harm to the person
- ☐ 03 Injurious acts of a sexual nature
- ☐ 04 Acts against property involving violence or threat against a person
- ☐ 05 Acts against property only
- ☐ 06 Acts involving controlled psychoactive substances or other drugs
- ☐ 07 Acts involving fraud, deception or corruption
- ☐ 08 Acts against public order, authority and provisions of the State
- ☐ 09 Acts against public safety and state security
- ☐ 10 Acts against the natural environment
- ☐ 11 Other criminal acts not elsewhere classified

The harm: dumping, spill, cutting, damage

Water affected (if any)

Samples taken (log each as evidence) (if any)

Case file, if any (if any)

Family	Date (YYMMDD)	Number

Filed by Name, rank · signature · date	**Approved by** — Sergeant or above Name, rank · signature · date

Follows: ICCS — the UN's International Classification of Crime for Statistical Purposes; ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them.
Service standard: approved within 48 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Victim contact record

Victim contact record

Record Code	Date	Number (written in when entered)

The person

First name	Middle name(s)	LAST NAME — in capitals

When

Year	Month	Day	Hour	Minute	Time zone

☐ **Told of their rights, the progress of the case, and the support there is**

Support offered

Referrals made (if any)

Their consent to share their details with those named

☐ given ☐ given in part

☐ not given

Case file

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — none needed: recorded at once
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Declaration of Basic Principles of Justice for Victims of Crime and Abuse of Power (1985); ISO 8601 — dates and times, with their time zone.
Kept: Use of force and custody: 25 years; other forms: 10 years after the case closes.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Dispatch call card

Dispatch call card

Record Code	Date	Number (written in when entered)

When the call came

Year	Month	Day	Hour	Minute	Time zone

The caller (if any)

First name	Middle name(s)	LAST NAME — in capitals

Their contact (if any)

What was reported

Where

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

Who was sent

When they arrived (if any)

Year	Month	Day	Hour	Minute	Time zone

Outcome (if any)

Filed by	**Approved by** — none needed: recorded at once
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them.
Kept: Use of force and custody: 25 years; other forms: 10 years after the case closes.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Custody log

Record Code	Date	Number (written in when entered)

The person held

First name	Middle name(s)	LAST NAME — in capitals

Booked in

Year	Month	Day	Hour	Minute	Time zone

Why they are held

Property receipt (its Record Code) (if any)

Health on arrival: what they said, what was seen, medical care called

Checks — every 15 minutes: the time, and what was seen

Food, water and rest given

Calls made — a lawyer, family — and when

Released or transferred (if any)

Year	Month	Day	Hour	Minute	Time zone

Released to, or transferred where (if any)

Case file, if any (if any)

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — Staff Sergeant or above
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Standard Minimum Rules for the Treatment of Prisoners — the Nelson Mandela Rules (2015); UN Code of Conduct for Law Enforcement Officials (1979); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 12 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Prisoner property receipt

Record Code	Date	Number (written in when entered)

The person

First name	Middle name(s)	LAST NAME — in capitals

Taken

Year	Month	Day	Hour	Minute	Time zone

Each item, described

_____

_____

_____

_____

Sealed bag number

_____

☐ **The person was shown the list and signed for it, or the reason they did not**

Returned (if any)

Year	Month	Day	Hour	Minute	Time zone

☐ **Everything returned, and signed for**

Filed by	**Approved by** — Sergeant or above
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Standard Minimum Rules for the Treatment of Prisoners — the Nelson Mandela Rules (2015); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 24 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Interpreter request

Interpreter request

Record Code	Date	Number (written in when entered)

For

☐ an arrest
☐ a witness statement
☐ another purpose
☐ an interview
☐ a victim

The language (Kanien’kéha, or another)

The interpreter

First name	Middle name(s)	LAST NAME — in capitals

☐ **The interpreter took the oath to interpret truly**

When

Year	Month	Day	Hour	Minute	Time zone

Case file, if any (if any)

Family	Date (YYMMDD)	Number

Filed by	**Approved by** — none needed: recorded at once
Name, rank · signature · date	Name, rank · signature · date

Follows: International Covenant on Civil and Political Rights, Article 14 — a fair hearing, with an interpreter where needed; ISO 8601 — dates and times, with their time zone.
Kept: Use of force and custody: 25 years; other forms: 10 years after the case closes.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Restorative circle agreement

Restorative circle agreement

Record Code	Date	Number (written in when entered)

Case file

Family	Date (YYMMDD)	Number

The circle keeper

First name	Middle name(s)	LAST NAME — in capitals

Who took part

_____

_____

_____

_____

☐ **Each took part freely, knowing they could withdraw at any time, and that taking part is not an admission**

What was agreed

_____

_____

_____

_____

To be done by (if any)

Year	Month	Day

Outcome

☐ agreed

☐ agreed, and done

☐ not agreed — returned to the case

Filed by	**Approved by** — Staff Sergeant or above
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Basic Principles on the Use of Restorative Justice Programmes in Criminal Matters (2002); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 72 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Major incident command log

Record Code	Date	Number (written in when entered)

The incident

Began

Year	Month	Day	Hour	Minute	Time zone

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

Incident Commander

First name	Middle name(s)	LAST NAME — in capitals

Command staff: Public Information, Safety, Liaison

Sections: Operations, Planning, Logistics, Finance and Administration — who leads each

Services working alongside (if any)

The log: the time, the decision, who made it

Stood down (if any)

Year	Month	Day	Hour	Minute	Time zone

Filed by Name, rank · signature · date	**Approved by** — Inspector or above Name, rank · signature · date

Follows: The Incident Command System; ISO 8601 — dates and times, with their time zone; WGS 84 — locations, as GPS gives them. **Service standard:** approved within 24 of filing. **Kept:** Use of force and custody: 25 years; other forms: 10 years after the case closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE PUBLIC SAFETY SERVICE
Complaint about an officer

Complaint about an officer

Record Code	Date	Number (written in when entered)

Who complains

First name	Middle name(s)	LAST NAME — in capitals

Their contact

The officer: their name or number, if known (if any)

When it happened

Year	Month	Day	Hour	Minute	Time zone

Where

What happened

Witnesses (if any)

What they ask be done (if any)

Filed by	**Approved by** — none needed: recorded at once
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Code of Conduct for Law Enforcement Officials (1979); ISO 8601 — dates and times, with their time zone.
Kept: Use of force and custody: 25 years; other forms: 10 years after the case closes.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

SECTION 2

The Registry

The forms of The Registry: 11 of them.

Approved at the rank each names; the Registrar General may approve any.

Its colour: **River ink**

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE REGISTRY
Change of address

Change of address

Record Code	Date	Number (written in when entered)

The resident (Record Code)

Family	Date (YYMMDD)	Number

The new address

From

Year	Month	Day

Proof seen (if any)

Filed by	**Approved by** — Registry Officer or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone.
Service standard: approved within 72 of filing. **Kept:** Permanently (vital events, names and adoptions); other Registry forms 10 years. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Correction of a record

Record Code	Date	Number (written in when entered)

The record (Record Code)

Family	Date (YYMMDD)	Number

What is wrong

As it stands

As it should be

The reason, and the evidence for it

Filed by	**Approved by** — Registrar of Titles or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 15489 — records management.
Service standard: approved within 240 of filing. **Kept:** Permanently (vital events, names and adoptions); other Registry forms 10 years. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.



MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Registration of a birth

Record Code	Date	Number (written in when entered)

The child

First name	Middle name(s)	LAST NAME — in capitals

Born

Year	Month	Day	Hour	Minute	Time zone

Where born

Sex

☐ female ☐ male

☐ not stated

Mother (if any)

First name	Middle name(s)	LAST NAME — in capitals

Mother's Record Code, if a resident (if any)

Family	Date (YYMMDD)	Number

Father (if any)

First name	Middle name(s)	LAST NAME — in capitals

Father's Record Code, if a resident (if any)

Family	Date (YYMMDD)	Number

Who gives notice of the birth

First name	Middle name(s)	LAST NAME — in capitals

Their relation to the child

Filed by	**Approved by** — Registrar of Titles or above
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Principles and Recommendations for a Vital Statistics System (Revision 3, 2014); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 120 of filing. **Kept:** Permanently (vital events, names and adoptions); other Registry forms 10 years. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE REGISTRY
Registration of a death

Registration of a death

Record Code	Date	Number (written in when entered)

The person who died

First name	Middle name(s)	LAST NAME — in capitals

Their Record Code, if a resident (if any)

Family	Date (YYMMDD)	Number

Died

Year	Month	Day	Hour	Minute	Time zone

Where

Certified by (a physician or coroner), and the certificate seen

Who gives notice of the death

First name	Middle name(s)	LAST NAME — in capitals

Their relation

Filed by	**Approved by** — Registrar of Titles or above
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Principles and Recommendations for a Vital Statistics System (Revision 3, 2014); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 120 of filing. **Kept:** Permanently (vital events, names and adoptions); other Registry forms 10 years. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Registration of a marriage

Record Code	Date	Number (written in when entered)

The first party

First name	Middle name(s)	LAST NAME — in capitals

The second party

First name	Middle name(s)	LAST NAME — in capitals

When

Year	Month	Day	Hour	Minute	Time zone

Where

Who officiated

First name	Middle name(s)	LAST NAME — in capitals

Witness

First name	Middle name(s)	LAST NAME — in capitals

Witness

First name	Middle name(s)	LAST NAME — in capitals

☐ **Both parties gave free and full consent, and were of full age**

Filed by	**Approved by** — Registrar of Titles or above
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Principles and Recommendations for a Vital Statistics System (Revision 3, 2014); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 120 of filing. **Kept:** Permanently (vital events, names and adoptions); other Registry forms 10 years. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE REGISTRY
Change of name

Change of name

Record Code	Date	Number (written in when entered)

The resident (Record Code)

Family	Date (YYMMDD)	Number

Former name

First name	Middle name(s)	LAST NAME — in capitals

New name

First name	Middle name(s)	LAST NAME — in capitals

The reason

_____

_____

_____

_____

From

Year	Month	Day

Filed by	**Approved by** — Registrar General or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone.
Service standard: approved within 240 of filing. **Kept:** Permanently (vital events, names and adoptions); other Registry forms 10 years. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Adoption into the Nation

Record Code	Date	Number (written in when entered)

The person received

First name	Middle name(s)	LAST NAME — in capitals

Received into the family of

When

Year	Month	Day

The ceremony, and where

Witness

First name	Middle name(s)	LAST NAME — in capitals

Witness

First name	Middle name(s)	LAST NAME — in capitals

Filed by	**Approved by** — Registrar General or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone.
Service standard: approved within 240 of filing. **Kept:** Permanently (vital events, names and adoptions); other Registry forms 10 years. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE REGISTRY
Request for a certified copy

Request for a certified copy

Record Code	Date	Number (written in when entered)

The record (Record Code)

Family	Date (YYMMDD)	Number

Who asks

First name	Middle name(s)	LAST NAME — in capitals

Their entitlement to it

For what purpose (if any)

How many copies

Filed by	**Approved by** — Registry Officer or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 15489 — records management.
Service standard: approved within 120 of filing. **Kept:** Permanently (vital events, names and adoptions); other Registry forms 10 years. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE REGISTRY
Statutory declaration

Statutory declaration

Record Code	Date	Number (written in when entered)

The declarant

First name	Middle name(s)	LAST NAME — in capitals

Their Record Code, if a resident (if any)

Family	Date (YYMMDD)	Number

What they declare

Declared

Year	Month	Day	Hour	Minute	Time zone

Where

How their identity was established

Filed by	**Approved by** — none needed: recorded at once
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone.
Kept: Permanently (vital events, names and adoptions); other Registry forms 10 years.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE REGISTRY
Interpreter request

Interpreter request

Record Code	Date	Number (written in when entered)

For

The language (Kanien’kéha, or another)

The interpreter

First name	Middle name(s)	LAST NAME — in capitals

☐ **The interpreter took the oath to interpret truly**

When

Year	Month	Day	Hour	Minute	Time zone

Filed by	**Approved by** — none needed: recorded at once
Name, rank · signature · date	Name, rank · signature · date

Follows: International Covenant on Civil and Political Rights, Article 14 — a fair and public hearing; ISO 8601 — dates and times, with their time zone.
Kept: Permanently (vital events, names and adoptions); other Registry forms 10 years.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE REGISTRY
Request for access to records

Request for access to records

Record Code	Date	Number (written in when entered)

Who asks

First name	Middle name(s)	LAST NAME — in capitals

Their contact

The records sought

In what form

☐ to read at the Secretariat
☐ a copy on paper
☐ a copy by email

Received

Year	Month	Day

Filed by	**Approved by** — Registry Officer or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 15489 — records management; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 720 of filing. **Kept:** Permanently (vital events, names and adoptions); other Registry forms 10 years. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

SECTION 3

Lands

The forms of Lands and Territory: 7 of them.

Approved at the rank each names; the Surveyor General may approve any.

Its colour: **Forest**

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

LANDS AND TERRITORY
Site inspection report

Site inspection report

Record Code	Date	Number (written in when entered)

The parcel (Record Code) (if any)

Family	Date (YYMMDD)	Number

The place

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

Inspected

Year	Month	Day	Hour	Minute	Time zone

What was found

Photographs taken (and their SHA-256 fingerprints) (if any)

Action needed (if any)

Filed by	**Approved by** — Deputy Surveyor or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 19152 — the Land Administration Domain Model; WGS 84 — locations, as GPS gives them; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 120 of filing. **Kept:** Permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

LANDS AND TERRITORY
Request for a survey

Request for a survey

Record Code	Date	Number (written in when entered)

The parcel (Record Code), if registered (if any)

Family	Date (YYMMDD)	Number

The place

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

Who asks

First name	Middle name(s)	LAST NAME — in capitals

The purpose

Needed by (if any)

Year	Month	Day

Filed by	**Approved by** — Deputy Surveyor or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 19152 — the Land Administration Domain Model; WGS 84 — locations, as GPS gives them; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 240 of filing. **Kept:** Permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

LANDS AND TERRITORY
Encroachment report

Encroachment report

Record Code	Date	Number (written in when entered)

Where on the Tract

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

The parcel (Record Code), if registered (if any)

Family	Date (YYMMDD)	Number

What has encroached: a building, a fence, a road, a cut, a dumping

By whom, if known (if any)

Seen

Year	Month	Day	Hour	Minute	Time zone

Filed by	**Approved by** — Deputy Surveyor or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 19152 — the Land Administration Domain Model; WGS 84 — locations, as GPS gives them; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 72 of filing. **Kept:** Permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

LANDS AND TERRITORY
Application for land use

Application for land use

Record Code	Date	Number (written in when entered)

The applicant

First name	Middle name(s)	LAST NAME — in capitals

Their Record Code, if a resident (if any)

Family	Date (YYMMDD)	Number

The parcel (Record Code), if registered (if any)

Family	Date (YYMMDD)	Number

The place

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

The use proposed

For how long

Its effects on the land and water

Filed by Name, rank · signature · date	**Approved by** — Deputy Surveyor or above Name, rank · signature · date

Follows: ISO 19152 — the Land Administration Domain Model; WGS 84 — locations, as GPS gives them; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 720 of filing. **Kept:** Permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

LANDS AND TERRITORY
Boundary dispute

Boundary dispute

Record Code	Date	Number (written in when entered)

The parcel (Record Code)

Family	Date (YYMMDD)	Number

The neighbouring parcel (Record Code), if registered (if any)

Family	Date (YYMMDD)	Number

The first party

First name	Middle name(s)	LAST NAME — in capitals

The second party

First name	Middle name(s)	LAST NAME — in capitals

The line in dispute, and each side’s view

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

Filed by	**Approved by** — Deputy Surveyor or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 19152 — the Land Administration Domain Model; WGS 84 — locations, as GPS gives them.
Service standard: approved within 240 of filing. **Kept:** Permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

LANDS AND TERRITORY
Water use notice

Water use notice

Record Code	Date	Number (written in when entered)

Who uses the water

First name	Middle name(s)	LAST NAME — in capitals

The water: the river, a creek, a well, a spring

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

The use, and how much

From

Year	Month	Day

Filed by	**Approved by** — Deputy Surveyor or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 19152 — the Land Administration Domain Model; WGS 84 — locations, as GPS gives them; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 240 of filing. **Kept:** Permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

LANDS AND TERRITORY
Permit to harvest

Permit to harvest

Record Code	Date	Number (written in when entered)

The applicant

First name	Middle name(s)	LAST NAME — in capitals

What is to be harvested: timber, plants, stone

Where

Exact location (if any)

Latitude (WGS 84)	Longitude (WGS 84)

How much

When

Filed by	**Approved by** — Deputy Surveyor or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 19152 — the Land Administration Domain Model; WGS 84 — locations, as GPS gives them.
Service standard: approved within 240 of filing. **Kept:** Permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

SECTION 4

The Secretariat

The forms of The Secretariat: 6 of them.

Approved at the rank each names; the Secretary-General may approve any.

Its colour: **Plum**

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

An officer joins

Record Code	Date	Number (written in when entered)

The officer

First name	Middle name(s)	LAST NAME — in capitals

Their Record Code

Family	Date (YYMMDD)	Number

Their office and rank

The appointment (its Record Code) (if any)

Family	Date (YYMMDD)	Number

The oath of office taken, and when

Year	Month	Day	Hour	Minute	Time zone

☐ **Their account made, its role set**

The training their rank requires, and by when

Credentials issued (their Record Codes) (if any)

Signing keys enrolled, if their office signs (if any)

Filed by	**Approved by** — Chief of Staff or above
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Code of Conduct for Law Enforcement Officials (1979); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 72 of filing. **Kept:** Joining and leaving: 7 years after the officer leaves; breaches, holds and disposals: permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE SECRETARIAT
An officer leaves

An officer leaves

Record Code	Date	Number (written in when entered)

The officer

First name	Middle name(s)	LAST NAME — in capitals

Their Record Code

Family	Date (YYMMDD)	Number

Their last day

Year	Month	Day

Why they leave

- ☐ resigned
- ☐ retired
- ☐ died
- ☐ term ended
- ☐ removed
- ☐ **Their account closed, its roles taken back**
- ☐ **Credentials returned or cancelled**
- ☐ **Signing keys revoked**

Their work handed over, and to whom

_____

_____

_____

_____

Evidence they held handed over (each hand-over on the Ledger) (if any)

_____

Filed by	**Approved by** — Chief of Staff or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 15489 — records management; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 24 of filing. **Kept:** Joining and leaving: 7 years after the officer leaves; breaches, holds and disposals: permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Information breach report

Record Code	Date	Number (written in when entered)

What got out, or may have: which records

How: a lost phone, a wrong email, an attack

Discovered

Year	Month	Day	Hour	Minute	Time zone

How it was contained, and when

The Secretary-General told (within 24 hours)

Year	Month	Day	Hour	Minute	Time zone

Who is affected

Those affected told (within 72 hours), and how (if any)

What will change (if any)

Filed by Name, rank · signature · date	**Approved by** — Chief of Staff or above Name, rank · signature · date

Follows: ISO/IEC 27035 — information security incident management; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 24 of filing. **Kept:** Joining and leaving: 7 years after the officer leaves; breaches, holds and disposals: permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Legal hold

Record Code	Date	Number (written in when entered)

The records held (their Record Codes, or the family and dates)

The matter it is for (Record Code) (if any)

Family	Date (YYMMDD)	Number

Why they must be kept

From

Year	Month	Day

Lifted (if any)

Year	Month	Day

Filed by	**Approved by** — Chief of Staff or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 15489 — records management.
Service standard: approved within 24 of filing. **Kept:** Joining and leaving: 7 years after the officer leaves; breaches, holds and disposals: permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE SECRETARIAT
Certificate of disposal

Certificate of disposal

Record Code	Date	Number (written in when entered)

The records disposed of (their Record Codes, or the family and dates)

The retention period that has run

☐ **No legal hold applies**

How: shredded, deleted, returned

Witnessed by

First name	Middle name(s)	LAST NAME — in capitals

When

Year	Month	Day	Hour	Minute	Time zone

Filed by	**Approved by** — Secretary-General or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 15489 — records management; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 240 of filing. **Kept:** Joining and leaving: 7 years after the officer leaves; breaches, holds and disposals: permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE SECRETARIAT
Continuity exercise

Continuity exercise

Record Code	Date	Number (written in when entered)

What was rehearsed: a restore from backup, working on paper, the loss of a signing key

When

Year	Month	Day	Hour	Minute	Time zone

Who took part

How long it took, and what worked

What must change

Filed by	**Approved by** — Chief of Staff or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 22301 — business continuity; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 240 of filing. **Kept:** Joining and leaving: 7 years after the officer leaves; breaches, holds and disposals: permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

SECTION 5

The Treasury and the Bank

The forms of The Treasury and the Bank: 10 of them.

Approved at the rank each names; the Treasurer General may approve any.

Its colour: **Gold**

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Cash count

Record Code	Date	Number (written in when entered)

Counted

Year	Month	Day	Hour	Minute	Time zone

The till, safe or float

Each denomination, and how many

The total counted

The total the books show

Any difference, and why (if any)

Counted together with

First name	Middle name(s)	LAST NAME — in capitals

Filed by	**Approved by** — Treasury Officer or above
Name, rank · signature · date	Name, rank · signature · date

Follows: International Public Sector Accounting Standards (IPSAS); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 24 of filing. **Kept:** Financial and customer records: at least 7 years after the account closes; budgets and reconciliations permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Deposit receipt

Record Code	Date	Number (written in when entered)

Into the account (Record Code)

Family	Date (YYMMDD)	Number

Received from

First name	Middle name(s)	LAST NAME — in capitals

Amount, in Canadian dollars

How it was received

☐ cash
☐ cheque
☐ e-Transfer
☐ bank deposit
☐ money order

The receipt or reference seen

Received

Year	Month	Day	Hour	Minute	Time zone

Where the money comes from, if over the Nation's threshold (if any)

Filed by Name, rank · signature · date	**Approved by** — Treasury Officer or above Name, rank · signature · date

Follows: The FATF Recommendations — against money laundering and terrorist financing; ISO 4217 — currency codes (CAD); GRANDRIVER on Stellar; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 24 of filing. **Kept:** Financial and customer records: at least 7 years after the account closes; budgets and reconciliations permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE TREASURY AND THE BANK
Large cash transaction record

Large cash transaction record

Record Code	Date	Number (written in when entered)

The account (Record Code)

Family	Date (YYMMDD)	Number

Who brought or took the cash

First name	Middle name(s)	LAST NAME — in capitals

How their identity was checked

Amount (10,000 or more, in one transaction or several in 24 hours)

In or out

☐ deposited ☐ withdrawn

Its source, or its purpose

When

Year	Month	Day	Hour	Minute	Time zone

Filed by	**Approved by** — Chief Compliance Officer or above
Name, rank · signature · date	Name, rank · signature · date

Follows: The FATF Recommendations — against money laundering and terrorist financing; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 24 of filing. **Kept:** Financial and customer records: at least 7 years after the account closes; budgets and reconciliations permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Reconciliation sign-off

Record Code	Date	Number (written in when entered)

For the day

Year	Month	Day

Owed to account-holders, by the Register

Held in the real account, by the bank's statement

On the Stellar network, if issued (if any)

Any difference, and why (if any)

Checked together with

First name	Middle name(s)	LAST NAME — in capitals

Filed by	**Approved by** — Chief Compliance Officer or above
Name, rank · signature · date	Name, rank · signature · date

Follows: International Public Sector Accounting Standards (IPSAS); ISO 8601 — dates and times, with their time zone.
Service standard: approved within 24 of filing. **Kept:** Financial and customer records: at least 7 years after the account closes; budgets and reconciliations permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Disbursement voucher

Record Code	Date	Number (written in when entered)

Paid to

Amount

The budget line

For what

The invoice or claim (its reference)

☐ **No one approving it gains from it**

To be paid on

Year	Month	Day

Filed by	**Approved by** — Chief Compliance Officer or above
Name, rank · signature · date	Name, rank · signature · date

Follows: International Public Sector Accounting Standards (IPSAS); IMF Fiscal Transparency Code (2019); UN Convention against Corruption (2003).
Service standard: approved within 120 of filing. **Kept:** Financial and customer records: at least 7 years after the account closes; budgets and reconciliations permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Budget transfer

Record Code	Date	Number (written in when entered)

From the line

To the line

Amount

Why

The fiscal year

Filed by	**Approved by** — Treasurer General or above
Name, rank · signature · date	Name, rank · signature · date

Follows: International Public Sector Accounting Standards (IPSAS); IMF Fiscal Transparency Code (2019).
Service standard: approved within 240 of filing. **Kept:** Financial and customer records: at least 7 years after the account closes; budgets and reconciliations permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Loan hardship arrangement

Record Code	Date	Number (written in when entered)

The loan (Record Code)

Family	Date (YYMMDD)	Number

The borrower

First name	Middle name(s)	LAST NAME — in capitals

The hardship

What is agreed: smaller payments, a pause, a longer term

Its whole cost, told to the borrower

☐ **The borrower agreed, freely**

Filed by	**Approved by** — Chief Compliance Officer or above
Name, rank · signature · date	Name, rank · signature · date

Follows: G20 High-Level Principles on Financial Consumer Protection (2011).
Service standard: approved within 120 of filing. **Kept:** Financial and customer records: at least 7 years after the account closes; budgets and reconciliations permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Complaint about the bank

Record Code	Date	Number (written in when entered)

Who complains

First name	Middle name(s)	LAST NAME — in capitals

Their account (Record Code), if any (if any)

Family	Date (YYMMDD)	Number

What happened

What they ask (if any)

Received

Year	Month	Day	Hour	Minute	Time zone

Filed by	**Approved by** — Chief Compliance Officer or above
Name, rank · signature · date	Name, rank · signature · date

Follows: G20 High-Level Principles on Financial Consumer Protection (2011); ISO 8601 — dates and times, with their time zone. **Service standard:** approved within 240 of filing. **Kept:** Financial and customer records: at least 7 years after the account closes; budgets and reconciliations permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE TREASURY AND THE BANK
Account freeze or release

Account freeze or release

Record Code	Date	Number (written in when entered)

The account (Record Code)

Family	Date (YYMMDD)	Number

Action

☐ freeze ☐ release

Why: a sanctions match, a court order, a confirmed case

The case or order (Record Code) (if any)

Family	Date (YYMMDD)	Number

From

Year	Month	Day	Hour	Minute	Time zone

Filed by	**Approved by** — Treasurer General or above
Name, rank · signature · date	Name, rank · signature · date

Follows: The FATF Recommendations — against money laundering and terrorist financing; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 4 of filing. **Kept:** Financial and customer records: at least 7 years after the account closes; budgets and reconciliations permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Account closure

Record Code	Date	Number (written in when entered)

The account (Record Code)

Family	Date (YYMMDD)	Number

The account-holder

First name	Middle name(s)	LAST NAME — in capitals

The balance paid out, and how

Why it closes

Closed

Year	Month	Day

Filed by	**Approved by** — Treasury Officer or above
Name, rank · signature · date	Name, rank · signature · date

Follows: The FATF Recommendations — against money laundering and terrorist financing; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 120 of filing. **Kept:** Financial and customer records: at least 7 years after the account closes; budgets and reconciliations permanently.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

SECTION 6

The Court of the Nation

The forms of The Court of the Nation: 9 of them.

Approved at the rank each names; the Chief Magistrate may approve any.

Its colour: **Cover ink**

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE COURT OF THE NATION
Statement of claim (intake)

Statement of claim (intake)

Record Code	Date	Number (written in when entered)

The claimant

First name	Middle name(s)	LAST NAME — in capitals

The respondent

First name	Middle name(s)	LAST NAME — in capitals

The claim, and the facts it rests on

What is asked of the Court

Language of the proceedings; an interpreter, if needed (if any)

Filed

Year	Month	Day	Hour	Minute	Time zone

Filed by	**Approved by** — Court Registrar or above
Name, rank · signature · date	Name, rank · signature · date

Follows: International Covenant on Civil and Political Rights, Article 14 — a fair and public hearing; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 72 of filing. **Kept:** Orders and judgments permanently; other filings 25 years after the matter closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE COURT OF THE NATION
Summons

Summons

Record Code	Date	Number (written in when entered)

The matter (Record Code)

Family	Date (YYMMDD)	Number

The person summoned

First name	Middle name(s)	LAST NAME — in capitals

Summoned as

☐ a party ☐ a witness

To appear

Year	Month	Day	Hour	Minute	Time zone

Where

☐ **Told of the matter, of the right to a lawyer, and of an interpreter if needed**

Filed by	**Approved by** — Magistrate (Justice of the Peace) or above
Name, rank · signature · date	Name, rank · signature · date

Follows: International Covenant on Civil and Political Rights, Article 14 — a fair and public hearing; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 48 of filing. **Kept:** Orders and judgments permanently; other filings 25 years after the matter closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Notice of hearing

Record Code	Date	Number (written in when entered)

The matter (Record Code)

Family	Date (YYMMDD)	Number

The hearing

Year	Month	Day	Hour	Minute	Time zone

Where

Held in public

☐ yes ☐ no — in private, for reasons recorded

Reasons, if in private (if any)

Filed by	**Approved by** — Magistrate (Justice of the Peace) or above
Name, rank · signature · date	Name, rank · signature · date

Follows: International Covenant on Civil and Political Rights, Article 14 — a fair and public hearing; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 48 of filing. **Kept:** Orders and judgments permanently; other filings 25 years after the matter closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Affidavit

Record Code	Date	Number (written in when entered)

The matter (Record Code) (if any)

Family	Date (YYMMDD)	Number

The deponent

First name	Middle name(s)	LAST NAME — in capitals

What they swear or affirm

Sworn or affirmed

Year	Month	Day	Hour	Minute	Time zone

Before

Filed by	**Approved by** — none needed: recorded at once
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone.
Kept: Orders and judgments permanently; other filings 25 years after the matter closes.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Adjournment

Record Code	Date	Number (written in when entered)

The matter (Record Code)

Family	Date (YYMMDD)	Number

Adjourned from

Year	Month	Day	Hour	Minute	Time zone

To

Year	Month	Day	Hour	Minute	Time zone

Why

Filed by	**Approved by** — Magistrate (Justice of the Peace) or above
Name, rank · signature · date	Name, rank · signature · date

Follows: ISO 8601 — dates and times, with their time zone.
Service standard: approved within 24 of filing. **Kept:** Orders and judgments permanently; other filings 25 years after the matter closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Interpreter request

Record Code	Date	Number (written in when entered)

The matter (Record Code)

Family	Date (YYMMDD)	Number

The language (Kanien’kéha, or another)

The interpreter

First name	Middle name(s)	LAST NAME — in capitals

☐ **The interpreter took the oath to interpret truly**

When

Year	Month	Day	Hour	Minute	Time zone

Filed by	**Approved by** — none needed: recorded at once
Name, rank · signature · date	Name, rank · signature · date

Follows: International Covenant on Civil and Political Rights, Article 14 — a fair and public hearing; ISO 8601 — dates and times, with their time zone.
Kept: Orders and judgments permanently; other filings 25 years after the matter closes.
When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

THE COURT OF THE NATION
Referral to a restorative circle

Referral to a restorative circle

Record Code	Date	Number (written in when entered)

The matter (Record Code)

Family	Date (YYMMDD)	Number

The circle keeper

First name	Middle name(s)	LAST NAME — in capitals

☐ **Every party consents freely, may withdraw at any time, and knows taking part is not an admission**

To report back to the Court by

Year	Month	Day

Outcome, when reported (if any)

Filed by Name, rank · signature · date	**Approved by** — Magistrate (Justice of the Peace) or above Name, rank · signature · date

Follows: UN Basic Principles on the Use of Restorative Justice Programmes in Criminal Matters (2002); International Covenant on Civil and Political Rights, Article 14 — a fair and public hearing; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 72 of filing. **Kept:** Orders and judgments permanently; other filings 25 years after the matter closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Order of the Court

Record Code	Date	Number (written in when entered)

The matter (Record Code)

Family	Date (YYMMDD)	Number

The order

Reasons

Made

Year	Month	Day	Hour	Minute	Time zone

Filed by	**Approved by** — Chief Magistrate or above
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Basic Principles on the Independence of the Judiciary (1985); The Bangalore Principles of Judicial Conduct (2002); International Covenant on Civil and Political Rights, Article 14 — a fair and public hearing; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 72 of filing. **Kept:** Orders and judgments permanently; other filings 25 years after the matter closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

MOHAWK NATION
OF GRAND RIVER
SECRETARIAT

Registration of a judgment

Record Code	Date	Number (written in when entered)

The matter (Record Code)

Family	Date (YYMMDD)	Number

The judgment

Reasons, or where they are recorded

Delivered

Year	Month	Day	Hour	Minute	Time zone

Made public

☐ yes ☐ no — for the protection of a child or another reason recorded

Filed by	**Approved by** — Magistrate (Justice of the Peace) or above
Name, rank · signature · date	Name, rank · signature · date

Follows: UN Basic Principles on the Independence of the Judiciary (1985); The Bangalore Principles of Judicial Conduct (2002); International Covenant on Civil and Political Rights, Article 14 — a fair and public hearing; ISO 8601 — dates and times, with their time zone.
Service standard: approved within 72 of filing. **Kept:** Orders and judgments permanently; other filings 25 years after the matter closes. When the Register is running again: enter this form with the date it was filed on paper; write its Record Code above; keep this paper with the record.

SECTION 7

How it works, and how we compare

The benchmarks the Nation measures itself against, the standards it follows, and the questions an expert or critic would ask — answered.

Its colour: **Cover tan**

How we compare

Benchmark	What they do	What the Nation does
The GOV.UK Design System	Tested patterns for government forms: one thing per page, plain words, dates in three boxes	Dates in boxes, plain words, every field labelled; names in their parts, as ICAO needs for passports
ICAO Document 9303	Names as surname and given names, in fixed places	The same parts on every form, so every record can feed a passport
ISO 8601	Dates written year, month, day	Every date box in that order

Questions an expert or critic would ask

GOV.UK asks for a whole name in one box — why parts?
Because the Nation’s records feed its passports and cards, which ICAO requires to hold a surname and given names separately; and because the Nation’s Conventions require it.

What stops a paper form being altered later?
When it is entered, its content is fingerprinted and on the Ledger; the paper is kept with the record, its Record Code written on it. A later change to either would not match the other.